

# FOOD SERVICE DEPARTMENT

## General Information School Year 2010/2011

**MEAL PRICES:** Student Grades K-3: **\$2.15** Grades 4-8: **\$2.40**, student reduced price is **\$.40** and adults **\$3.35**. All prices include 1(one) milk. Menus will be found on Edline

**PAYMENTS & CHARGES:** We would like all students to have money in their lunch account before their first day of school. This helps the first days of school go much smoother for everyone. Lunch payments may be mailed, drop off in the main office or given to the class room teacher. Your youngest and only child will receive any payment receipts. You may put as little or as much money in your family account as you wish. We recommend that you have at least 10 meals per student in your family account, even if you child eats only occasionally or just takes milk. Any money left in the account at the end of the year will carry over to next school year. If you leave the school system you will be refunded. We use an I.D. record keeping system. Students in P.S.-3 will be issued a lunch card. This card will have the students name and I.D. number on it. When the student comes to lunch the card will be scanned and charged the appropriate charge. Students in grades 4-8 will be entered into the computer as they pass by the cashier.

**CHECKS ARE PREFERED AND ARE PAYABLE TO SETON LUNCH. PLEASE PUT FIRST AND LAST NAMES OF ALL STUDENTS ON MONEY SENT TO SCHOOL. WE ARE NOT RESPONSIBLE FOR LOST CASH OR CHECKS**

**FREE AND REDUCED APPLICATION:** Applications are available for ONLY Seton students at the school web site RCCSS.net, on ed-line or in the main office. St. Thomas More students do not qualify for this program. This is a federally funded program and is a **very vital part** of our lunch program. If you feel that your family may qualify for free or reduced meals please fill out the application as soon as possible return it to the attention of the lunch program at school office or by mail. You will pay full price for your meals until your application is returned and approved. If you have any questions regarding this application, you may call Rita, Food Service Director at the school.

**Remember all information on the application is kept confidential.**

**SERVICE CHARGE AND ACCOUNT NOTICE POLICY:** We will use e-mail to notify families of the status of family lunch accounts. This notice will be e-mailed on Thursdays of full weeks of school. Printed reminders are not sent home. This message will inform you if the family account is less than \$20.00 or if the account is negative and a weekly service charge of \$5.00 is being applied. **EXACT BALANCES WILL NOT BE RECORDED.** Contact Tami Dewes in the technology office at 343-8484 to set up your e-mail address. If you are having financial difficulty for any reason please call the Food Service Director or the Business Office and this fee can be temporarily waived.

**SPECIAL DIETARY NEEDS:** It is required by the State of South Dakota to have on file a medical statement. This needs to be updated annually and signed by a Medical Doctor. If your child has any special dietary needs, you may pick this form up at the main office. You have until September 17, 2010 to return this form signed by your Medical Doctor. Handwritten notes or statements signed by parents are not accepted.

**COMPETITIVE FOODS:** The National School Lunch Program does not allow competitive foods in the cafeteria when hot lunch is being served. Competitive foods consist of foods that have minimal nutritional value. This could consist of many food items; however, we are mostly concerned about pop and candy. Please do not send or bring pop and candy to the lunchroom for students to eat with their lunch. If pop is brought into the cafeteria during lunch, it will be removed. (THIS INCLUDES STUDENT'S SACK LUNCHES FROM HOME, PARENTS AND ANY QUESTS). Due to the fact that children do not learn to their full potential without proper nutrition, I'm sure you understand the importance of this rule.

**OUTSIDE FOOD:** If you are bringing in outside food for your child to share with the class and the entire class will not be coming to the cafeteria for lunch, please inform the classroom teacher, the food service staff, and the office at least two days in advance.

**JOINING YOUR CHILD FOR LUNCH:** Parents are always welcome to join us for lunch. Adult meal price is \$3.35. To ensure that we have prepared enough food please call the office by 9:00 and tell us how many and what times you are coming. Please check in at the main office upon your arrival.